

OHIO DISTRICT KIWANIS FOUNDATION, INC.
P. O. BOX 1013
WOOSTER, OHIO 44691

GRANT INFORMATION

History/Purpose

The Ohio District Kiwanis Foundation was established in 1982 as a charitable, not-for-profit corporation which accepts gifts from various sources to help the need of the Ohio Kiwanis community. All members of the Ohio District of Kiwanis are automatically voting members of the Foundation which is governed by a Board of Trustees.

The Foundation's mission is to raise, manage, and distribute funds to support programs of Ohio District Kiwanis family organizations for the improvement of lives of individuals. The current focus is the prevention and treatment of pediatric trauma. The Foundation expends funds directly for such purposes or furnishes funds to other organizations organized for charitable, scientific research or educational purposes.

Grant Process

The Foundation looks for proposals that reflect careful planning and demonstrate a strong base of support. Service projects must support the ideals and objectives of Kiwanis International as well as the Ohio District Kiwanis Foundation mission. In preparing the proposal, grant applicants must include the following information:

- Submit the application form and project description with one original and six copies.
- The project description on attached sheets must state what will the project achieve, how you will accomplish the goals of the project, who and how many will benefit from the project, how long the project will last, what are the plans to continue the project after the grant period, and how you will provide feedback to us on the success of the project.
- Explain clearly how the sponsoring Kiwanis Club is involved with volunteer service and financial resources for this project.
- Submit a letter from the President of the Kiwanis Club confirming their involvement.
- Provide a budget for the overall project income and expense showing how grant funds will be used for the project.
- Submit a copy of this project's most recent financial statement in addition to the Kiwanis Club's financial statement showing their monetary commitment if this applies.
- Agree to allow the Foundation to publicize your project.

Grant applications are reviewed by the Grants Committee of the Board of the Ohio District Kiwanis Foundation. Approval for awards is made by the Board. Applicants will be notified of the decisions at the end of 60 days from the grant cycle deadline.

Eligibility

Grant applications must be in keeping with the purposes of the Ohio District Kiwanis Foundation. Grant requests for projects sponsored by and showing involvement of qualifying Kiwanis organizations located in Ohio will be preferred.

The Ohio District Kiwanis Foundation welcomes grant request from agencies, organizations and Kiwanis Family Clubs.

The Foundation makes no grants to individuals. The Foundation operates without discrimination as to age, race, religion, sex or national origin in considering grant requests from agencies and organizations.

The Ohio District Kiwanis Foundation is primarily interested in funding service projects that can demonstrate an impact on the needs of children and others in the community. Grant applicants must keep in mind that priority is given to projects that:

- Reach those persons who are not met by existing services.
- Request seed money for innovative programs in the Foundation's field of interest.
- Encourage matching gifts or additional funding from other donors, such as the general public or government.
- Yield substantial benefits for the resources invested.
- Support the Foundation's emphasis on Pediatric Trauma education, prevention, and treatment.
- Show involvement of Kiwanis family clubs through volunteer service and financial commitment.
- Request funds under \$5,000.
- Request funds that will be used after the grant award date.

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GRANT APPLICATION FORM

DATE _____ APPLICATION FOR PEDIATRIC TRAUMA PROJECT _____
APPLICATION FOR CHILDREN/COMMUNITY PROJECT _____

SPONSORING OHIO DISTRICT KIWANIS ORGANIZATION _____

SIGNATURE OF KIWANIS ORGANIZATION PRESIDENT _____

INVOLVEMENT OF KIWANIS FAMILY CLUB (Volunteers and Funding for this project) _____

NAME OF ORGANIZATION RECEIVING GRANT _____

PURPOSE OF ORGANIZATION _____

NAME OF CONTACT PERSON: _____

(Print)

(Signature)

TITLE: _____

ADDRESS _____

TELEPHONE: _____ FAX: _____

EMAIL: _____

TOTAL AMOUNT REQUESTED: _____

WHO SHOULD CHECK BE PAYABLE TO _____

TOTAL PROJECT COSTS: _____

ANTICIPATED UTILIZATION DATE: _____

Have you submitted a request(s) to any other funding sources for this same project?

Yes ___ No ___

If so, when and to whom _____

PROJECT DESCRIPTION/PURPOSE SUMMARY Attach pages describing the project including:

- what is the purpose of the project
- how you will accomplish the goals of the project
- who and how many will benefit from the project
- how long the project will last
- what are the plans to continue the project after the grant period
- how you will provide feedback to us on the success of the project
- the impact on the project if your grant request is approved for a lesser amount than requested.

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GUIDELINES FOR GRANT APPLICATION PROCESS

(Please type or print in black ink to complete form)

Applications must be postmarked no later than...

October 31st for December Funding

March 31st for May Funding

June 30th for August Funding

Application must include Grant Application Form and Description of Project to include the following information:

- INVOLVEMENT OF KIWANIS CLUB IN VOLUNTEER TIME AND FUNDING
- SUBMIT LETTER FROM SPONSORING KIWANIS ORGANIZATION DESCRIBING THEIR COMMITMENT TO THE PROJECT
- SUBMIT APPLICATION FORM AND PROJECT DESCRIPTION WITH 1 ORIGINAL AND 6 COPIES
- PROJECT DESCRIPTION MUST EXPLAIN PROJECT CLEARLY ON ATTACHED SHEET(S)
- WHAT WILL PROJECT ACHIEVE?
- HOW WILL YOU ACCOMPLISH THIS?
- WHO AND HOW MANY WILL BENEFIT?
- HOW LONG WILL THE PROJECT LAST?
- ARE THERE PLANS TO CONTINUE AFTER THE GRANT PERIOD?
- HOW WILL YOU PROVIDE FEEDBACK ON SUCCESS OF PROJECT?
- PROVIDE STATEMENT OF OVERALL PROJECT BUDGET INCLUDING INCOME AND EXPENSES INDICATING HOW OUR FUNDS WILL BE USED ON THE PROJECT.
- SUBMIT COPY OF MOST RECENT FINANCIAL STATEMENT FOR THE PROJECT AS WELL AS THE KIWANIS CLUB'S FINANCIAL STATEMENT SHOWING THEIR COMMITMENT IF APPLICABLE.

ALL PROPOSALS MUST BE SUBMITTED BY THE DEADLINE TO:

Secretary/Treasurer
Ohio District Kiwanis Foundation
P.O. Box 1013
Wooster, OH 44691